

Job title:	Tariff Analyst
Position status:	Permanent
Job reports to:	Economic Regulation Manager
Positions reporting to this position:	None

Main purpose

Collate information and carry out analysis to help the Economic Regulation Manager make electricity tariff and economic regulation related decisions. Preparation of management reporting packs. Produce realistic tariff increase proposals.

Key accountability areas (KPA's)

- Review of tariff applications and modelling
- Monitoring performance of licensed electricity undertakings
- Setting and monitoring the implementation of electricity connection charges
- Tariff, financial and economic analyses
- Development of economic regulation instruments
- Stakeholder Education and Management
- Innovation
- Asset registration

Qualification and Experience

- Bachelor's Degree in Accounting, Statistics or Economics
- Minimum of 5 years' experience in an accounting and or financial environment with 3 years' experience in regulation.
- Valid driver's license
- Exposure to financial reporting and accounting standards

Competencies and attributes

- Self-motivation with the ability to work with minimal supervision
- Analytical and Problem-solving skills
- Innovative and creative thinking
- Well-developed conflict/dispute resolution skills
- Knowledge of the Electricity Supply Industry (ESI)
- Exposure to working with accounting systems of local authorities
- Computer literacy - MS Office suite

Responsibilities

Review Electricity Tariff Applications and Modelling

- Undertake tariff analysis and provide advice to the Economic Regulation Manager
- Review licensees' financial statements and scrutinise them for correctness and comparison with budgets.
- Review the submitted Operating Reporting Manual for assertiveness on revenue requirements.

- Co-ordinate the tariff review process and liaise with the licensees during the review period.
- Prepare and recommend electricity tariffs to the management for Board approval
- Prepare and submit tariff schedules for approval
- Liaise with licensees with regards to tariff application outcomes
- Inform licensees and the general public on the approved tariffs, and ensure that the approved tariffs are published on the ESERA website.
- Review financial statements and performance of licences, provide feedback on their performance, and prepare management reports on the performance of the licensed entities. (Quarterly and annually).

Asset Classification and Registration

- Ensure that all electricity assets are classified and recorded correctly and provide inputs to systems of monitoring value of electricity supply
- Ensure the reliability of the submitted assets information for the Operating Reporting manual (ORM)
- Advise management on electricity assets registration matters

Electricity Tariffs Administration

- Complete and correct information on licensee applications for tariff review and financial scrutiny.
- Ensure compliance to relevant financial reporting and accounting standards, as well as regulatory accounting compliance, and provide assistance in cases of non-compliance.
- Assist electricity licensees to complete the Operating Reporting Manual
- Analyse the cost of supply and revenue requirements of all licensees, i.e. generation, transmission, distribution and supply.
- Advise licensees on how to calculate electricity tariffs i.e., generation, transmission, distribution and supply.
- Provide guidance to licensees on the compilation of regulatory accounts and reports.

Maintenance of the Data Base

- Ensure that data is kept and analysed for the future usage and forecasting and to do economic analysis by uploading and updating the ORM tariff and financial statement on the data base system.
- Advise management on relevant outcomes
- Keep relevant stakeholders updated on the performance of utilities

Tariff, Financial and Economic Analysis and Research

- Interpret information on the influence of the ESI on the national GDP, and communicate the findings to stakeholders
- Undertake the calculation of utility benchmarks as they relate to electricity tariffs
- Coordinate economic research and studies as they relate to the electricity supply industry
- Selection and management of external consultants in undertaking projects for carrying out research or the development of economic regulation tools
- Co-ordinate the development and implementation of Economic Regulation tools for further value addition
- Build relevant models for the analysis of economic and financial data.
- Assist in the scrutiny of IPP information when and if needed.
- Advise management on the impact of the tariffs on the ESI

Electricity Connection Charges

- Undertake the setting and review of electricity connection charges, for both generators and loads, and advise the Economic Regulation Manager
- Ensure the publication of electricity connection charges and other related charges, as well as approaches to calculation of connection charges
- Develop and update models to be used for calculation of sound connection charges

Stakeholder Education and Management

- Develop and update instructional material for education of stakeholders on tariff-related issues
- Participate in stakeholder education and awareness activities
- Assist in the establishment of well-functioning ESI
- Assist the stakeholder department in resolving customer complaints by providing advice, liaising with licensees and preparing reports.

Technical Regulation and Licensing of Electricity Activities

- Provide tariff and economic related input in licensing of electricity activities
- Review and advise on financial models and tariff information for license applicants
- Participate in development of electricity technical regulation instruments and studies
- Provide tariff-related inputs in development of technical and legal tools and bi-laws

Finance and Budgeting

- Provide input to the departmental budget for input into the annual budget and cash flow forecasting.
- Facilitate departmental procurement through capture of regulation purchase requisitions into the accounting system

Reporting

- Prepare quarterly and annual reports as they relate to economic regulation
- Prepare periodic reports for submission to the Regional Energy Regulatory Association (RERA)

Other

- Keep abreast with changes in profession as well as with economic, social and political trends as they relate to the ESI
- Attend RERA meetings and carryout assigned RERA activities and tasks
- Perform any other related duties as may be reasonably assigned.

A written application, curriculum vita and certificates can be addressed to the HR & Administration Manager, P O Box 7137, Mbabane and emailed to recruitment@esera.org.sz on or before the 11th February 2022.